

**PRICING SCHEDULE PART TWO - GUIDE AS PER THE MAGISTRATE COURT FEE TARIFFS, NOTICE NO 48571**

Bidders are required to provide pricing as per the table below and are not allowed to amend or improve it. Include in the pricing schedule rates and disbursements as it relates to the scope.

TABLE A	DESCRIPTION	Unit	Scale A	Scale B	Scale C	Scale D	Special note	Scale A	Scale B	Scale C	Scale D	
<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>	<b>Guide as per the Magistrate Court Fee Tariffs, Notice No 48571</b>						<b>Bidder's proposed tariffs</b>				
<b>Part I - 07</b>	Where amount is allowed for an item, this amount will be inclusive of all attendances and services. Filing of documents at court	Per document		R 36.50	R 36.50	R36.50	Excl. Sheriff's costs		R	R	R	
<b>Part I - 08</b>	If amount is left blank: a) Drawing up documents c) Necessary services d) Necessary filing at court	Per folio Per document		R 36.50 R 36.50 R 36.50	R 36.50 R 36.50 R 36.50	R 36.50 R 36.50 R 36.50	Excl. Pleadings		R R R	R R R	R R R	
<b>Part I - 11</b>	Unless otherwise specified: a) Perusal of document or pleading b) Necessary copies	Per folio Per A4 size		R 36.50 R 35.60	R 36.50 R 36.50	R 36.50 R 36.50	Incl. photocopies		R R	R R	R R	
<b>Part I - 13</b>	Collection commission on each instalment			10 %	10 %	10 %	Maximum per instalment: R 542.50		.....%	.....%	.....%	
<b>TABLE A</b>	<b>PART II - UNDEFENDED ACTIONS:</b>											
<b>Part II - 01</b>	Registered letter of demand (Sec 56)			R 14.00 R 6.00	R 14.00 R 6.00	R 14.00 R 6.00			R R	R R	R R	
<b>Part II - 02</b>	Summons (simple or combined), incl. letter of demand (other than Sec 56) where claim(s) ≤ R 10 000.00		R 846.00				Add R 22.50 for each additional defendant	R				
<b>Part II - 02A</b>	Summons (simple), incl. letter of demand (other than Sec 56)			R 1227.50	R 1475.00	R 1914.00	Add R 22.50 for each additional defendant		R	R	R	
<b>Part II - 02B</b>	Summons (combined), incl. letter of demand (other than Sec 56)			R 1650.50	R 1981.50	R 2570.00	Add R 22.50 for each additional defendant		R	R	R	
<b>Part II - 03</b>	Judgment		R 170.00	R 454.00	R 741.00	R 962.50	* Claim(s) ≤ R 10 000.00 Add R 22.50 for each additional defendant	R	R	R	R	
<b>Part II - 04</b>	Notice in terms of Rule 12(2)			R 85.00	R 85.00	R 110.00			R	R	R	

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<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>	<b>Guide as per the Magistrate Court Fee Tariffs, Notice No 48571</b>						<b>Bidder's proposed tariffs</b>				
<b>Part II - 05</b>	Notice in terms of Rule 54(1)			R 85.00	R 85.00	R 110.00			R	R	R	
<b>Part II - 06</b>	Affidavit or certificate						Table A Part I - 8 & 11		R	R	R	
<b>Part II - 07</b>	Attending court for judgment or to obtain provisional sentence: a) Council not employed. b) Council employed			R 213.00 R 84.50	R 267.00 R 102.00	R 345.50 R 134.00			R R	R R	R R	
<b>Part II - 08</b>	Registered Letter of Demand in terms of Sec 57(1) or (3) or Sec 58(2), including copies			R 55.50	R 55.50	R 74.00			R	R	R	
<b>Part II - 09</b>	Sec 57: Admission of liability and undertaking to pay debt in instalments or otherwise			R 143.50	R 143.50	R 184.50			R	R	R	
<b>Part II - 10</b>	Sec 58: Consent to judgment or to judgment and an order to pay debt in instalments			R 143.50	R 143.50	R 184.50			R	R	R	
<b>TABLE A</b>	<b>PART III - DEFENDED ACTIONS AND INTERPLEADER PROCEEDINGS:</b>											
<b>Part III - 01</b>	Taking instructions to sue, defend, counterclaim, or defend a counterclaim, perusal of documents, consideration of merits and all consultations to issue summons			R 950.50	R 1190.00	R 1488.00			R	R	R	
<b>Part III - 02</b>	Summons			R 499.50	R 598.50	R 774.50	Add R 22.50 for each additional defendant		R	R	R	
<b>Part III - 2A</b>	Particulars of Claim or Declaration			R 499.50	R 598.50	R 774.50	Add R 22.50 for each additional defendant		R	R	R	
<b>Part III - 03</b>	Appearance			R 59.50	R 75.00	R 96.50			R	R	R	
<b>Part III - 04</b>	Notice under Rules 12(2) and 21B(2)			R 59.50	R 75.00	R 96.50			R	R	R	
<b>Part III - 05</b>	Plea			R 499.50	R 616.00	R 774.50			R	R	R	
<b>Part III - 06</b>	Claim in reconvension			R 499.50	R 616.00	R 774.50			R	R	R	
<b>Part III - 07</b>	Reply			R 499.00	R 616.00	R 774.50	Add R 22.50 for each additional defendant		R	R	R	
<b>Part III - 08</b>	Drawing up of all documents not specifically mentioned						Table A Part I - 8 & 11		R	R	R	

	DESCRIPTION	Unit	Scale A	Scale B	Scale C	Scale D	Special note	Scale A	Scale B	Scale C	Scale D	
<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>	<b>Guide as per the Magistrate Court Fee Tariffs, Notice No 48571</b>						<b>Bidder's proposed tariffs</b>				
<b>Part III - 09</b>	Production of documents for inspection or inspecting documents	Per 15 min*		R 213.00	R 267.00	R 345.50			R	R	R	
<b>Part III - 10A</b>	Pagination and indexing of pleadings	Per 15 min*		R 143.50	R 175.00	R 226.00	Also for Table A Part IV		R	R	R	
<b>Part III - 11</b>	Recording of statements by witnesses	Per 15 min*		R 213.00	R 267.00	R 345.50			R	R	R	
<b>Part III - 12</b>	Notice of trial or reinstatement			R 59.50	R 75.00	R 96.50			R	R	R	
<b>Part III - 13</b>	Preparing for trial (if counsel is not employed)			R 1619.00	R 1943.50	R 2524.00			R	R	R	
<b>Part III - 14</b>	Attendance at settlement negotiations	Per 15 min*		R 213.00	R 267.00	R 345.50			R	R	R	
<b>Part III - 14A</b>	Drawing up heads of argument	Per 15 min*		R213.00	R 267.00	R 345.50	Also for Table A Part IV		R	R	R	
<b>Part III - 15</b>	Attending court during trial, on-the-spot inspection, postponement, or examination on commission:								R	R	R	
	a) If counsel is not employed	Per 15 min*		R 213.00	R 267.00	R 345.50			R	R	R	
	If counsel is employed	Per 15 min*		R 84.50	R 102.00	R 134.00			R	R	R	
<b>Part III - 16</b>	Attending pre-trial conference	Per 15 min*		R 213.00	R 267.00	R 345.50			R	R	R	
<b>Part III - 17</b>	Attending court to hear reserved judgment	Per 15 min*		R 43.00	R 52.50	R 68.50			R	R	R	
<b>Part III - 18</b>	Correspondence:								R	R	R	
	a) Letter	Per folio		R 34.00	R 43.00	R 54.50			R	R	R	
	Letter received (perusal incl.)			R 34.00	R 43.00	R 54.50			R	R	R	
<b>Part III - 19</b>	Attendance, not otherwise provided for			R 34.00	R 43.00	R 54.50			R	R	R	
<b>Part III - 20</b>	Formal telephone call			R 34.00	R 43.00	R 54.50			R	R	R	
<b>Part III - 21</b>	Telephone consultation	Per 5 min*		R 59.50	R 75.00	R 96.50	Max Scale B - C: R 206.50 Max Scale D: R 267.00		R	R	R	
<b>Part III - 22</b>	Consultation, not otherwise provided for	Per 15 min*		R 213.00	R 267.00	R 345.50			R	R	R	
<b>Part III - 23</b>	Refresher fee, in postposed or partly heard trial			R 1049.00	R 1257.50	R 1633.00	Addition to Table A		R	R	R	

	DESCRIPTION	Unit	Scale A	Scale B	Scale C	Scale D	Special note	Scale A	Scale B	Scale C	Scale D	
<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>	Guide as per the Magistrate Court Fee Tariffs, Notice No 48571						Bidder's proposed tariffs				
							Part III – 13					
<b>Part III - 24</b>	Waiting time at court	Per 15 min*		R 143.50	R 175.00	R 226.00			R	R	R	
<b>Part III - 25</b>	Traveling time	Per 15 min*		R 143.00	R 175.00	R 226.00			R	R	R	
<b>Part III - 26</b>	Subsistence and traveling expenses						Rule 33 (9)		R	R	R	
<b>TABLE A</b>	<b>PART IV - OTHER MATTERS:</b>											
<b>Part IV - 01</b>	Instructions to make: a) Application, to oppose or to show cause b) Application for liquidation of CC, perusal of all documents and consideration of merits, and all necessary consultations			R 360.00 R 878.00	R 428.00 R 1053.00	R 556.50 R 1369.00		R R	R R	R R	R R	
<b>Part IV - 02</b>	Drawing up of all documents						Table A Part I - 8 & 11	R	R	R	R	
<b>Part IV - 03</b>	Attending court hearing: a) If counsel not employed b) If counsel is employed (opposed)	Per 15 min* Per 15 min*		R 213.00 R 85.00	R 267.00 R 104.50	R 345.50 R 134.00		R R	R R	R R	R R	
<b>Part IV - 04</b>	Preparation for: a) Argument, when opposed b) Trial where proceedings are referred to trial or oral evidence			R 874.00 R 874.00	R 1053.00 R 1053.00	R 1369.00 R 1369.00		R R	R R	R R	R R	
<b>Part IV - 05</b>	Consultations and settlement negotiations (opposed)	Per 15 min*		R 213.00	R 267.00	R 345.50		R	R	R	R	
<b>Part IV - 06</b>	Taxation: Drawing up bill of costs			11.00%	11.00%	11.00%	Calculated on fees only	.....%	.....%	.....%	.....%	
<b>Part IV - 07</b>	Taxation: Attending taxation i) First R 10 000.00 or portion thereof ii) Second R 10 000.00 or portion thereof iii) Balance of the bill			11% 6% 3%	11% 6% 3%	11% 6% 3%	Calculated on total amount of the bill	.....% .....% .....%	.....% .....% .....%	.....% .....% .....%	.....% .....% .....%	
<b>Part IV - 08</b>	Taxation: Attending on review of taxation	Per 15 min*		R 213.00	R 213.00	R 213.00		R	R	R	R	
<b>Part IV - 09</b>	Taxation: Notice of review of taxation or service						Table A Part I - 8 & 11	R	R	R	R	

	DESCRIPTION	Unit	Scale A	Scale B	Scale C	Scale D	Special note	Scale A	Scale B	Scale C	Scale D	
<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>	<b>Guide as per the Magistrate Court Fee Tariffs, Notice No 48571</b>						<b>Bidder's proposed tariffs</b>				
<b>Part IV - 10</b>	Taxation: Affidavit						Table A Part I - 8 & 11	R	R	R	R	
<b>Part IV - 11</b>	Execution: Drawing up a) Warrant of execution, ejection, and delivery up of possession b) Each reissue			R 143.50 R 59.50	R 143.50 R 59.50	R 143.50 R 59.50		R R	R R	R R	R R	
<b>Part IV - 12</b>	Execution: all work done relating to releasing immovable property attached			R 179.00	R 179.00	R 179.00		R	R	R	R	
<b>Part IV - 13</b>	Execution: all work done relating to sale in execution of immovable property only			R 454.50	R 454.50	R 454.50	Excl. conditions of sale and fees provided for	R	R	R	R	
<b>Part IV - 14</b>	Execution: Drawing up a) Notice of sale: Rule 41(8), Rule 43(7)(b)(i), or conditions of sale in terms of Rule 43(8)(a)(i) b) All work done and papers and documents supplied to the sheriff regarding the sale of movable property			R 310.00	R 310.00	R 310.00	Table A Part I - 8 & 11	R	R	R	R	
<b>Part IV - 15</b>	Execution: Security for restitution			R 119.00	R 119.00	R 119.00		R	R	R	R	
<b>Part IV - 16</b>	Counsel is employed: Instructions for exception or application			R 213.00	R 213.00	R 277.50		R	R	R	R	
<b>Part IV - 17</b>	Counsel is employed: Instructions on trial			R 273.00	R 273.00	R 343.00		R	R	R	R	
<b>Part IV - 18</b>	Counsel is employed: Drawing brief on exception or application						Table A Part I - 8 & 11	R	R	R	R	
<b>Part IV - 19</b>	Counsel is employed: Drawing brief on trial						Table A Part I - 8 & 11	R	R	R	R	
<b>Part IV - 20</b>	Counsel is employed: Attending consultation with counsel	Per 15 min*		R 89.00	R 89.00	R 112.00		R	R	R	R	
<b>Part IV - 21</b>	Fees to Counsel: With brief to argue exception or application			R 1048.00	R 1048.00	R 1048.00		R	R	R	R	
<b>Part IV - 22</b>	Fees to Counsel: With trial brief for the first day, not exceeding			R 2973.50	R 2973.50	R 2973.50						
<b>Note</b>	a) Fee <i>in lieu</i> if case is settled, withdrawn or postponed on or before the date of hearing: i) Not more than 2							R	R	R	R	

	DESCRIPTION	Unit	Scale A	Scale B	Scale C	Scale D	Special note	Scale A	Scale B	Scale C	Scale D	
<b>TABLE A</b>	<b>PART I - GENERAL PROVISIONS:</b>	<b>Guide as per the Magistrate Court Fee Tariffs, Notice No 48571</b>						<b>Bidder's proposed tariffs</b>				
	<p>days prior to hearing ii) Not less than 3 days and not more than 7 days prior to hearing iii) Not less than 8 days and not more than 21 days prior to hearing</p>											
<b>Part IV - 23</b>	Fees to Counsel: Traveling allowance if court is held more than 30 km from the nearest Provisional or Local division, other than a Circuit Court, of the High Court	Per km		R 7.50	R 7.50	R 7.50	Only by special order of the court	R	R	R	R	
<b>Note</b>	c) Fees to Counsel: Traveling time						Rule 33(9)					
<b>Part IV - 24</b>	Fees to Counsel: Consultation	Per 15 min*		R 213.00	R 213.00	R 213.00		R	R	R	R	
<b>Part IV - 25</b>	Fees to Counsel: Every day exceeding one on which evidence is taken or arguments heard, or refresher <i>not exceeding</i>											
<b>Note</b>	a) Fee <i>in lieu</i> if case is settled, withdrawn, or postponed on or before the date of hearing: i) Not more than 2 days prior to hearing ii) Not less than 3 days and not more than 7 days prior to hearing iii) Not less than 8 days and not more than 21 days prior to hearing			R 1786.50	R 1786.50	R 1786.50		R	R	R	R	
<b>Part IV - 26</b>	Fees to Counsel: Drawing up pleadings			R 479.00	R 479.00	R 479.00		R	R	R	R	
<b>Part IV - 27</b>	Miscellaneous: Obtaining certified copy of judgment			R 107.50	R 107.50	R 107.50		R	R	R	R	
<b>Part IV - 28</b>	Miscellaneous: Obtaining payment in terms of Rule 18(4)			R 75.00	R 75.00	R 75.00		R	R	R	R	
<b>Part IV - 29</b>	Miscellaneous: Request for security in terms of Rule 62(1)						Table A Part I - 8 & 11	R	R	R	R	
<b>Part IV - 30</b>	Miscellaneous: Furnishing security in terms of Rule 62(1)						Table A Part I - 8 & 11	R	R	R	R	

	DESCRIPTION	UNIT	FEE	SPECIAL NOTE	
			Bidder's proposed tariffs		Proposed Fee
<b>TABLE B</b>	<b>PART I - GENERAL PROVISIONS IN TERMS OF SEC 65:</b>				
<b>Part I - 03</b>	Additional costs allowed: a) Disbursements incurred during course of proceedings b) Collection commission on each instalment c) Disbursements incurred under Sec 72 d) Tracing disbursement (Minimum capital amount of debt: R 593.50)		10.00 %	Maximum per instalment: R 543.00  Maximum per trace: R 453.50	.....%
<b>Part I - 05</b>	Table A Part IV 1 -5 is applicable to this section				R
<b>Part I - abc</b>	Notice in terms of Sec 65a(1): a) Claim: R 0.00 - R 1000.00 b) Claim: R 1000.01 - R 2000.00 c) Claim: R 2000.01 +		R 299.50 R 453.50 R 535.00		R R R
<b>Part I - d</b>	Warrant of arrest (Form 40A)		R 118.50		R
<b>Part I - e</b>	i) Emoluments attachment order (Form 38) ii) Reissue (Certificates included)		R 237.00 R 190.50		R R
<b>Part I - f</b>	Application for costs on notice (Incl. appearance)		R 118.50		R
<b>Part I - g</b>	Obtaining a certified copy of judgment		R 118.50		R
<b>Part I - h</b>	Affidavit or certificate by judgment debtor or by his or her attorney		R 84.00		R
<b>Part I - i</b>	Registered letter in terms of Sec 65A(2), Sec 65E(6) or Sec 65J(2) by the creditor or by his or her attorney		R 54.00		R
<b>Part I - j</b>	Rule 45(7) affidavit or affirmation by debtor		R 142.00		R
<b>Part I - k</b>	Request for an order under Sec 65		R 84.00		R
<b>Part I - l</b>	Attending postponed proceedings in terms of Sec 65E(3) or proceedings pursuant to the arrest of a judgment debtor, director or officer or pursuant to a Sec 65A(8)(b) notice		R 118.50		R
<b>Part I - m</b>	Subpoena: i) ii)	Drawing up Attendance	Per folio R 34.00 R 23.50		R R
<b>Part I - n</b>	i) ii) iii)	Letter or telegram written or received, including a copy to retain Attendance, not otherwise provided for Formal telephone call	Per folio R 34.00 R 34.00 Per call R 34.00		R R R
<b>TABLE B</b>	<b>PART II - GENERAL PROVISIONS IN TERMS OF SEC 72:</b>				
<b>Part II - 02</b>	Additional costs allowed: a) Disbursements incurred during course of proceedings b) Collection commission on each instalment d) Tracing disbursement (Minimum capital amount of debt: R 593.50)		10.00 %	Maximum per instalment: R 543.00 Maximum per trace: R 453.50	.....%

	DESCRIPTION	UNIT	FEE	SPECIAL NOTE	
			Bidder's proposed tariffs		Proposed Fee
<b>Part II - ab</b>	Application for Garnishee order: a) Claim: R 0.00 - R 200.00 Claim: R 200.01 +		R 179.00 R 382.00		R R
<b>Part II - c</b>	Obtaining certified copy of a judgment		R 107.50		R
<b>Part II - d</b>	Application for an order of execution against the garnishee		R 107.50		R
<b>Part II - e</b>	Garnishee order (Form 39)		R 142.00		R
<b>Table B</b>	<b>PART III - GENERAL PROVISIONS IN TERMS OF SEC 74:</b>				
<b>Part III - ab</b>	Additional costs allowed: a) Disbursements incurred during course of proceedings Collection commission on each instalment		10.00 %	Included in 12.5% I to Sec 74L (2)	.....%
<b>Part III - 01</b>	Instructions to apply for administration order, incl. perusal of summonses, demands etc. and ascertaining amount of assets and liabilities (incl. attendances and correspondence): a) Creditors: 1 to 10 b) Creditors: 11 to 20 c) Creditors: 21 +		R 213.00 R 298.50 R 477.00		R R R
<b>Part III - 02</b>	Sec 74Q(1) Instruction for application, to oppose or granting administration order		R 170.00		R
<b>Part III - 03</b>	Drawing up application for an administration order or review thereof and affidavit, incl. annexures and attendances		R 297.00	Excl. attendance in court	R
<b>Part III - 04</b>	Copies for creditors: application, affidavit and annexures	Per page	R 6.00		R
<b>Part III - 05</b>	Perusal of application and other documents served	Per folio	R 13.50	Only attorney or opposing party	R
<b>Part III - 06</b>	Attending court: a) Postponement or setting aside, not occasioned by attorney or his or her client b) Any other hearing i) Creditors: 1 to 10 ii) Creditors: 11 +		R 80.50  R 170.00 R 320.00		R  R R
<b>Part III - 07</b>	Furnish information: referred to in Sec 74 m(a), to a creditor		R 23.50		R
<b>Part III - 08</b>	Furnish copy: referred to in Sec 74, 74A(1), 74G(1), 74J or 65I(2)	Per page	R 6.00		R
<b>Part III - 09</b>	Correspondences and attendances		R 35.00		R